



# RURAL MUNICIPALITY OF ALONSA

## ACCESSIBILITY PLAN

### **PURPOSE:**

To Establish an Accessibility Plan for the Rural Municipality of Alonsa.

### **STATEMENT OF COMMITMENT:**

The Rural Municipality of Alonsa is committed to ensuring equal access and participation for people with disabilities. We are committed to treating people with disabilities in ways that allow them to maintain their dignity and independence. We believe in inclusion. We are committed to meeting the needs of people who face accessibility barriers. We will do this by identifying, removing and preventing barriers and by meeting the requirements of *The Accessibility for Manitobans Act (AMA)*.

### **POLICIES:**

The Council of the Rural Municipality of Alonsa will review all programs, services and new initiatives to ensure accessibility.

The Rural Municipality of Alonsa will make information available in an accessible format or provide communication supports to people with disabilities in a way that considers their disability.

### **ACTIONS:**

#### **1. Establish Accessibility Working Group**

Council to appoint an accessibility coordinator and establish a working group

#### **2. Offer and Provide Information in an Accessible Format on Request**

Accessibility working group to develop a process for responding to requests for accessible supports and services

### **3. Staff Awareness and Training**

The Council of the RM of Alonsa confirms the municipality's commitment to accessibility in writing, endorse the commitment at meetings and offer accessibility training/awareness to staff.

This policy subject to change at any Regular Council Meeting.

Passed on July 26, 2017 – Resolution No. 203-17



# RURAL MUNICIPALITY OF ALONSA

## ACCESSIBILITY WORK PLAN

<b>ACTION 1 – ESTABLISH ACCESSIBILITY WORKING GROUP</b>	
<p><b>Initiatives/Actions</b></p> <ul style="list-style-type: none"> <li>• Appoint an accessibility coordinator</li> <li>• Establish an accessibility working group</li> <li>• Accessibility coordinator will develop draft terms including the policy and purpose</li> </ul>	<p><b>Expected Outcomes</b></p> <ul style="list-style-type: none"> <li>• Public will be represented</li> <li>• Municipality will be represented</li> <li>• Working group will design work plans</li> <li>• Council will participate in developing, implementing and updating the Accessibility Plan</li> </ul>

<b>ACTION 2 – OFFER AND PROVIDE INFORMATION IN AN ACCESSIBLE FORMAT</b>	
<p><b>Initiatives/Actions</b></p> <ul style="list-style-type: none"> <li>• Accessibility working group to develop a process for responding to requests for accessible services and support</li> <li>• Promote the availability of alternate formats on request, by including the active offer on all new documents</li> </ul>	<p><b>Expected Outcomes</b></p> <ul style="list-style-type: none"> <li>• Staff are aware of alternate formats and how to make them available to the public</li> <li>• All documents created from June 2017 onward advertise the availability of alternate formats</li> </ul>

### **ACTION 3 – STAFF AWARENESS AND TRAINING**

#### **Initiatives/Actions**

- Council to confirm the municipality's commitment to accessibility in writing, endorse the commitment at meetings
- Offer accessibility training/awareness to staff
- Acknowledge accessibility achievements and share information

#### **Expected Outcomes**

- Staff understands accessibility and supports implementation of the plan
- Information of progress on implementing The Rural Municipality of Alonsa's Accessibility Plan is available to staff.

### **ACTION 4 – MONITOR PROGRESS**

#### **Initiatives/Actions**

- Accessibility coordinator to track progress and requests for accommodations
- Accessibility coordinator to report to Council
- Future plans and budgets to be integrated into operational plan
- Communications to include progress report and update on AMA in the RM of Alonsa's annual report

#### **Expected Outcomes**

- Council is aware of progress on AMA compliance and consider future plans
- Annual report highlights progress on accessibility
- Accessibility Plan is posted on website and available in alternate formats

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**RM of Alonsa**

**Chief Administrative Officer:**

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**Date:** July 26, 2017